

Section 1 – Name of Club

This organization shall be known as Tri County Offroad Association; Hereafter known as T.C.O.A. or “The Club”.

Section 2 – Purpose of Club

Tri County Off-road Association is a non-profit organization for the purpose of:

- 1) Providing recreational, social, and educational activities for its members and community.
- 2) Promoting safe offroading for its members and community.

Section 3 – Membership and Dues

- 1) To be a member of Tri County Off-Road Association (TCOA) you must have a vehicle such as a pickup truck, jeep, SUV or other off-road type. (excluding motorcycles & ATVs).
- 2) Each paying Member will be known as an (active) member. Active membership includes immediate family members as (inactive) members.
- 3) Inactive Members are allowed at any TCOA events but, cannot operate vehicles during club events, and have no voting power.
- 4) TCOA will not incur any financial responsibility for all inactive or active members. Inactive members are the sole responsibility of the active member they are with.
- 5) All members must conduct themselves in a respectable and orderly fashion during all club activities and in public and advertising on vehicle.
- 6) Dues for TCOA shall be \$55.00 first year, \$45.00 for each consecutive year.
- 7) Along with joining TCOA, \$9.00 of your membership goes to joining Midwest 4-Wheel Drive Association.
- 8) The membership year is from January 1 thru December 31.
- 9) New members, defined as someone who has never belonged to the club may join at any time during the current calendar year. New membership dues will be \$55.00 up till August 31st, then \$45.00 after October 1st. For the next year and the years after that, all previous members’ annual dues shall be \$45.00 if paid by January 31.
- 10) Existing members who do not pay their dues by January 31 will be dropped from the club roster on February 1. If an existing member who does not pay dues by January 31 wants to rejoin after January 31, they may do so; however, their dues amount will be \$55.00 for that year, until August 31.
- 11) Applicants must fill out a TCOA membership application, and provide payment of dues at time of upon acceptance of TCOA.
- 12) First time applicants interested in the TCOA, may participate by invite only for free for their first activity or trail ride with the TCOA.
- 13) Dues and other money collected will be used for TCOA purchases, expenditures for TCOA activities, and other expenses voted upon by the Board of Directors at designated meetings, or by governing body.
- 14) Vehicles used by members during TCOA events must be built according to the specific regulations and the events being entered in.
- 15) A member or a driver of TCOA member’s vehicle during TCOA events must be of valid

driver's license age.

- 16) Any member of TCOA who intentionally damages or destroys public or private property, or willfully violates the TCOA bylaws, local, state, or federal law(s) while participating in any TCOA event may be expelled by a unanimous vote of the governing body or a 2/3's majority vote of members for affirmation. IF the President deems it necessary, he/she may expel a member on the spot with justifiable cause.
- 17) Excessive alcohol consumption will NOT be tolerated.
- 18) A member must comply with all safety regulations as set forth in these bylaws.

Section 4 – Meetings

- 1) Club meetings will be held bi-monthly, on a per call basis, with the exception of election time. The first Saturday in November, December and January are meeting dates for election purposes.

Section 5 – Vehicle Requirements

- 1) All vehicles in TCOA must have minimum standards as set fourth by the club.
- 2) Minimum Requirements are as listed:
 - a) No firearms, as governed by federal, state, and local laws, at TCOA events
 - b) No alcohol of any kind will be allowed in any vehicle
 - c) No intoxicated people will not be allowed to operate any club vehicles
 - d) Must have a full solid cab (if you don't have a full cab you must have a 4-point roll bar or cage)
 - e) Vehicle must have working seatbelts for all occupants
 - f) 4 working brakes
 - g) ABC fire extinguisher mounted in vehicle, within drivers reach
 - h) Working CB radio
 - i) Solid tow points front and back
 - j) Minimum 2 inch wide tow strap, no metal (10ft minimum length)
 - k) First-aid kit
 - l) Must have a spare tire
 - m) Battery must be covered and securely fastened down, unless in stock position
 - n) Large Trash Bag
 - o) Factory airbags must be disengaged
 - p) No open headers or manifolds
- 3) No bald, excessive dry rot or defective tires
- 4) Everything in vehicle must be secured down (if you lose anything its your responsibility)
- 5) Safety inspections will be held on all members vehicles yearly
- 6) Random inspections to be determined by safety director

Section 6 – Alcohol/Illegal Substances

- 1) Alcohol or illegal substances are not allowed while driving as per Iowa law. If these violations occur during a club outing, the member (s) will be instructed to leave.

- 2) Alcohol is permitted at camp outs or other non-motorized club activities. TCOA will abide by all local and state ordinance and laws regarding alcoholic beverages. No underage drinking will be permitted at any time.
- 3) Other illegal substances will not be tolerated at any club event or other event. Any member using such substance (s) at a club event will be asked to leave and a member at a non-club event using such substance(s) will be asked to leave the area where the club is gathered and will possibly be expelled from the club.

Section 7 – Administration and Officers

- 1) The elected officers of T.C.O.A shall consist of President, Vice President, Secretary, Treasurer, and 5 at large officials.
- 2) Appointed positions consist of the following: safety director. The president will be responsible for appointments to this position. The safety director position will run one calendar year.
- 3) The Board of Directors shall consist of elected officials only.
- 4) The Board of Directors shall be the governing body of the Club, subject to the will of the Membership. Five members of the Board of Directors shall constitute a quorum.
- 5) The Board of Directors will:
 - a. Appoint all committee chairpersons
 - b. Co-sign checks for payment of Club expenses
 - c. Appoint replacement officers in the event of vacancy
 - d. Appoint temporary offices/chairpersons in the event of an absence
 - e. Quarterly meeting March 31, June 31, Sept 31, Dec 31 of each year
- 6) The fiscal year for the Club shall be from January 1 to December 31, inclusive. All budgeting, membership dues, and financial accounting shall be rendered on this basis.
- 7) Any property; real, personal or interest therein; or equipment purchases by the Club shall not be considered property of any individual member or group of members, but shall be know as Club property.
- 8) In the event of the Club disbanding, all Club property shall be sold. The sale will be coordinated by the Governing body. All monies present at time of disbanding and after sale of Club property will be donated to a charity by the Governing body.

Section 8 – Duties and Powers of Officers

- 1) The President shall preside over all members and shall be present at all scheduled events when possible. The president will maintain order at all Club events and meetings and take appropriate action when Club bylaws are violated.
- 2) The President shall have the duty to carryout the policies and decisions of the members and governing body.
- 3) In the absence of the President at meeting, the Vice President shall serve in that capacity or pro-tem shall serve in their absence.
- 4) The secretary shall keep and preserve all records and minutes of the meetings. The secretary shall:

- a. Maintain correct address and phone numbers of all members
 - b. Publish a current membership list quarterly
 - c. Maintain accurate minutes of all meetings
 - d. Correspond with the treasurer
- 5) The Treasurer shall:
- a. Bill any outstanding debts due to the Club
 - b. Keep accurate and complete records of the funds and accounts of the club disbursements from the funds and accounts of the organization as are directed by the membership or governing body
 - c. Keep written financial records in detail, listing each item of income and expense
 - d. Pay all club transactions via check
 - e. Collect and deposit all Club monies including membership dues; verify and pay all Club debts from the general funds
 - f. Will be responsible for financial reports to the Club at each stated meeting
- 6) Safety Director duties are:
- a. Coordinate annual vehicle inspections
 - b. Ensure each participating vehicle taking part in a scheduled trail ride is equipped with the required safety equipment and is trail ready
 - c. Ensure there is a plan to follow, in case of injury or emergency at any Club event
 - d. Present safety/training classes to club members
 - e. Inspect all new members' vehicles before they can participate in a trail ride
 - f. Upon inspecting vehicles, the safety director must be accompanied by two members of the governing body
 - g. Keep accurate records of each vehicle
- ii) NOTE: It is the responsibility of all respective club members (not the club) to take action to address any improper property found during annual or new member vehicle inspections.

Section 9- Expenditures and Finance

- 1) All monies received from all sources shall immediately be turned over to the treasurer.
- 2) There will be no reimbursements of Club dues from members who terminate for any reason at anytime.
- 3) Any receipt for payment of funds shall be presented to the Treasurer within thirty days of the date on the receipt. All others will not be paid, unless the Governing body authorized payment.
- 4) No monies will be paid without receipt and majority approval by the governing body.

Section 10- Election of Officers

- 1) The position of President, Vice President, Secretary, and Treasurer will be held on even numbered years.
- 2) The positions of Council at Large will be held on odd numbered years.
- 3) Nominations for Election officials will be held during the November meeting.
- 4) Elections will be held during the December meeting.
- 5) Swearing in of election in the January meeting.

Section 11 – Impeachment

- 1) Any officer of TCOA may be impeached by a 2/3 majority vote of the board of directors.

Section 12 – Amendments

- 1) These bylaws can be amended by a 2/3 majority vote of the board of directors present for the vote. Any amendment to the bylaws must be presented to the membership at a regular TCOA meeting.
- 2) Amendments to the bylaws shall be started with a motion from the floor, followed by a second. The person or persons presenting the motion must submit the proposed changes in writing to members for consideration.
- 3) Votes on bylaws changes will be taken at the next regularly scheduled meeting following the meeting where a proposed bylaws change was discussed.

Section 13 – Event Rules

- 1) Adhere to the Tread Lightly program.
 - a. Trash – pack it in – Pack it out
 - b. Club members are responsible for their families and guests
 - c. Club Members are also responsible for their own provisions
 - d. Wear Seat Belts
 - e. Help inexperienced drivers on the trail
 - f. Choose your trail line wisely, make good judgment calls while trail riding, don't be afraid to ask for help from fellow members
 - g. While trail riding, make sure the vehicle directly in front and directly in back of you is visible at all times while maintaining a safe distance
 - h. If your vehicle is broke or disabled DO NOT GO ON TRAILS

Section 14- Liability

While trail riding, if you venture on an area not marked, or closed area, and an officer of the law issues you a ticket, arrests you, or confiscates your vehicle, liability is bore solely by the vehicle owner and/or the person performing the illegal action. Neither the TCOA. (Nor its officers or members) is responsible for the loss, theft, or damage to any vehicle. Personal property in vehicles is solely the owner's responsibility. Each person is participating in TCOA activities

voluntarily and is responsible for their own actions.

Article 15 – Indemnification

The Club, to the extent legally permissible, shall indemnify each of its officers and former officers and may indemnify all agents, employees of the Club against all liabilities and expenses, including amounts paid in satisfaction of judgment, in compromise, or as fines, penalties, and council fees in connection with the defense or disposition of any action, suit, or other proceedings, whether civil or criminal in which he may be involved in with which he may be threatened, while in office, except with the respect to any matter as to which he shall be adjudicated of any proceeding not to have acted in good faith, if the reasonable belief that his action was in the best interest of the Club, however, that as to any matter disposed of by a compromise payment by such officer, employee, or agent, pursuant to a consent decree or otherwise, no indemnification for such payment or for any other expenses shall be provided unless such compromise shall be approved as in the best interest of the Club by a two-thirds (2/3) vote of the disinterested members of the Board. The right of indemnification hereby provided shall not be exclusive of or affect any other rights to which an officer may be entitled. As used in this paragraph the terms "officer", "agent" or "employee", include their respective heirs, executors, and administrators.